



Christ Church Cathedral Choir Handbook

Fall 2011

Hallelujah!

Sing to the Lord a new song;

sing his praise in the congregation of the faithful.

– Psalm 149



Welcome

Welcome to the Choirs of Christ Church Cathedral!

As a cathedral, we are first and foremost a House of Prayer for all People. As choristers or parents of choristers, you are a vital part of helping us be that House of Prayer. We seek to be the kind of faith community that Jesus Christ created and commanded: a community with open doors and a radical welcome for all people, teaching and preaching that applies to daily living in the real world, inspiring worship, close-knit friendships, constant prayer, and a true heart for the poor and the outcast.

Since our founding, the people of Christ Church Cathedral have encountered God transcendently, through the gift of the liturgy and music making at the highest level. Our choirs have an essential role in guiding and welcoming the people of God in the central actions of our liturgy and prayers to the Baptismal Font and Altar.

We are honored that you are part of our congregation and our ministry, and we look forward to proclaiming the love of Christ with you through our liturgy and song.

Yours in Christ,

The Very Reverend Stephen E. Carlsen

Dean and Rector

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Mission

The choirs of Christ Church Cathedral serve as ministers of worship in the leadership of our common spiritual life; inspiring and uplifting the prayers of our congregation—through music—to a closer communion with God. They aspire to uphold the Christian values of prayer, community and service, and to model those values in their lives.

All who are involved in our choir communities—youth, parents, adult choir members, staff musicians, and clergy—maintain a commitment to our cathedral fellowship through a system of open communication. This mission is best expressed in the chorister's prayer, which is recited together by our choirs after every service:

Bless, O Lord, us thy servants, who minister in thy temple. Grant that what we sing with our lips, we may believe in our hearts; and what we believe in our hearts we may show forth in our lives, through Jesus Christ our Lord. Amen.

The Cathedral Choirs

The Choir of Men and Boys, formed in 1883, has achieved an international reputation for choral excellence. In addition to performing with the Indianapolis Symphony Orchestra, the Men and Boys have sung numerous commissioned works and have frequently appeared on radio and television broadcasts. The choir has toured the U.S. and Europe, singing in the Washington National Cathedral, London (St. Paul's and Westminster Abbey), Canterbury, Paris (Notre Dame), Chartres, Munich, Berlin, Leipzig (St. Thomas), Venice (St. Mark's) and Rome (St. Peter's Basilica). Our Choir of Men and Boys has released seven CDs, including excerpts from *Messiah* in 2005.

Membership in the Choir of Men and Boys is by audition. For boys, advanced musical experience is not a prerequisite, only a love of singing and a discerning ear. The men of the choir are all professional singers, hired by audition. The choir practices weekly from September to Trinity Sunday. We welcome singers from all faiths – boys of all cultural backgrounds are welcome to contribute to our Cathedral Liturgy using their God-given gifts.

The Girls' Choir, founded in 1945, has appeared in concert with the Indianapolis Symphony Orchestra and also has performed on overseas tours, most recently in the summer of 2007. In addition to Westminster Abbey and

St. Paul's Cathedral in London, the Girls' Choir has sung at the cathedrals of Lincoln and Canterbury, as well as in Scotland (St. Mary's, Edinburgh) and France (Notre Dame, Paris).

Choir members range in age from 8 to 18, the older girls providing both musical inspiration and acting as mentors for the younger girls. Membership is by audition—while advanced musical experience is not a prerequisite, we welcome girls who love to sing and a discerning ear. The choir practices weekly from September to Trinity Sunday. Singers of all faiths are welcome.

Christ Church Singers is a semi-professional mixed-voice choir which sings regularly with the Cathedral Girls' Choir on Sundays and combines with the other choirs on festal occasions. The choir rehearses weekly from September to Trinity Sunday, and membership is open by audition to anyone who enjoys singing in a choir. Senior members of the Girls' Choir, as well as graduating members of the Boys' Choir, are encouraged to join the "Teen Scholars" program, now integrated into the Christ Church Singers.

Coro Hispano is the Cathedral's Spanish-language choir and sings for the 1 p.m. Spanish-language Eucharist each Sunday. The choir joins with other cathedral choirs for festive bilingual services and diocesan services, such as Pentecost, and certain ordinations.

Music Staff: Directors and Organ Scholar

Critically acclaimed as "an energetic and persuasive conductor," (*Los Angeles Times*) and as "a vivacious and flexible director of voices" (*Choir & Organ, UK*) – **Canon Dr. Dana Marsh** is the Cathedral **Director of Music** and oversees all musical matters in the Cathedral, under the supervision of the Dean. Before coming to Christ Church Cathedral, Dr. Marsh was Director of Chapel Music at Girton College in the University of Cambridge (UK), where he led the college choir on three international tours and recorded a critically acclaimed disc. Dr. Marsh was a boy chorister at St. Thomas Fifth Avenue in New York and at Salisbury Cathedral in England. He earned his Bachelor of Music degree at the Eastman School of Music as a pupil of David Craighead. A respected academic, he earned his doctoral degree from the University of Oxford and has published articles through the scholarly presses at both Oxford and Cambridge Universities and taught Medieval/Renaissance music history to undergraduates in both institutions.

Cited by the *New York Times* as "a powerful and expressive countertenor," Dr. Marsh performed and recorded extensively as a vocal soloist (1992-2003)

with the American Bach Soloists, the New York Collegium under Gustav Leonhardt, the Concert Royal, and the Academy of Ancient Music in the UK. While undertaking his D.Phil. degree at Oxford, he sang regularly with the Choir of New College Oxford, singing over 150 services per year, and ultimately recording 15 discs and performing in 25 international concert tours with that ensemble. He has conducted the London Mozart Players, the City of Oxford Orchestra, Musica Angelica Baroque Orchestra of Los Angeles, and he founded the early music ensemble Musica Humana Oxford.

Dr. Marsh was director of The Paulist Boy Choristers of California (1992–2000), which presented a highly regarded concert series with period instruments, with frequent broadcasts on classical radio in Los Angeles. The group recorded and performed under Esa-Pekka Salonen with the Los Angeles Philharmonic, recording for Sony Classical. Dr. Marsh also conducted the Anglican Choir of St. Luke's, a critically acclaimed mixed-voice ensemble in residence at the Parish of St. Luke, Monrovia, California, which recorded the first disc in the United States devoted to the music of English Chapel Royal composer John Sheppard. Dr. Marsh has also recorded for Universal, Koch International, CRD, RCM, and Avie.

Simon Thomas Jacobs is the **Cathedral Fellow in Sacred Music**. Simon assists Dr. Marsh in the direction and administration of the Cathedral's music program. Among other duties, he conducts the Christ Church Singers, administers the Cathedral Concert Series, and serves as parent liaison. Before joining the Cathedral staff, Simon served as Associate Director of Music at historic Christ Church in Greenwich, Conn., since September 2009.

A native of England, Simon was organ scholar at Clare College, University of Cambridge, where he graduated with an honors degree in music in June 2009. As an undergraduate, Simon accompanied and assisted in the direction of Clare College's world-renowned chapel choir, both in the UK and abroad. Performance highlights include appearances at the Salzburg Music Festival, the Munich Opera Festival, and the London, Innsbruck and Potsdam Early Music Festivals, as well as several popular commercial recordings. Simon accompanied the Choir of Clare College on a live broadcast of Choral Evensong for BBC Radio 3, and played for the world première performance and BBC recording (and subsequent broadcast) of Sir John Tavener's Christmas Sequence, *Ex Maria Virgine*. In 2010, Simon took first prize at the prestigious Albert Schweitzer Organ Competition. He has performed in many of the UK's most esteemed recital venues, including the Royal Festival Hall in London; the chapels of St John's and King's Colleges,

Cambridge; The Albert Hall, Nottingham, and Blackburn Cathedral. Future engagements in the U.S. include Jacoby Symphony Hall in Jacksonville, Fla., and a recital for the Washington, D.C., Chapter of the American Guild of Organists.

JinHee Kim, Cathedral Organ Scholar, began her piano studies at age five and became an organist at age sixteen. Her undergraduate studies in organ were with Professor Tong-Soon Kwak at Yonsei University in Korea. She graduated with highest honors and was awarded both the Yonsei Alumni Scholarship and the Yonsei University Scholarship. JinHee won prizes in the 2003 Jangshin Concour and the 2007 National Organ Competition. She appeared on the Rising Star's Concert Series in the International Torch Center. She has participated in master classes and been coached by many distinguished professors, including Olivier Latry, Wolfgang Zerer, Christoph Bossert, Michael Radulescu, Ludger Lohmann and William Porter. She received her Artist Diploma in Organ Performance at Oberlin Conservatory, where she studied with Professor James David Christie. She also studied church music with Associate Professor Jack Mitchener. She won the first prize in the San Marino Organ Competition in 2010 and was selected to play in the Danenberg Honor's Recital at Oberlin. JinHee is currently studying organ at Indiana University, where she is a candidate for the Master's in Organ Performance under the tutelage of Professor Christopher Young.

Music Staff: Singing Teachers

Steven Rickards, countertenor, is an internationally recognized performer and teacher of singing. He is a faculty member at the University of Indianapolis, where he is the director of the Vocal Arts Institute for Young Singers. He also teaches at Butler University and Marian University and serves as a vocal consultant to the Indianapolis Children's Choir. Dr. Rickards has also directed the cathedral's outreach vocal camp, "The Power of Song," in June 2010 and 2011.

Rickards has received international acclaim as one of America's finest countertenors. He has performed with many celebrated orchestras and ensembles including the St. Louis Symphony, The BBC Symphony, the Royal Concertgebouw Orchestra of Amsterdam, the Theatre of Voices, and Chanticleer. His operatic performances include appearances with the Santa Fe Opera, Opera Company of Philadelphia, the Norsk Opera (Norway) and Malmö Opera (Sweden). Rickards has many recordings to his credit, including two solo albums of the songs of John Dowland and Thomas Campion on the

Naxos label with lutenist Dorothy Linell. He is the founder of *Echoing Air*, an ensemble of singers and baroque instruments that tours regularly throughout the United States. He sings regularly with the Christ Church Cathedral Choir of Men and Boys.

Nathan Medley is an American countertenor, equally at home in the classroom and on the concert stage. He has sung concert, operatic, and choral music with internationally acclaimed artists. He also maintains a thriving vocal studio in Indianapolis where he is adjunct professor of voice at Marian University. He is also an instructor for the University of Indianapolis' Vocal Arts Institute, forming bonds between the University and area high schools. Nathan studied at Oberlin Conservatory and has worked with such luminaries as Stephen Stubbs, Marilyn Horne, Martin Katz, and Harry Bickett. In 2008, Nathan became a Theodore Presser Scholar, studying pedagogical approaches to the countertenor voice. His upcoming season includes the premier of John Adams' *The Gospel According to the Other Mary* with the Los Angeles Philharmonic under the baton of Gustavo Dudamel. He sings regularly with the Christ Church Cathedral Choir of Men and Boys.

Andrew Rader, was a recent prizewinner at the Gianni Bergamo International Vocal competition in Lugano, Switzerland. He is a member of the Christ Church Cathedral Choir of Men & Boys and of *Liber: Ensemble for Early Music*. He has performed throughout the United States with both *Liber* and *Sacabuche! Ensemble*. Additionally, he has been involved in numerous solo and choral performances with Belle Meade (now Music City) Baroque of Nashville, Tenn., and Magnificat Baroque in Berkeley, Calif. Sharing the stage with ARTEK, Marion Verbruggen Trio, AVE, Music's Re-creation and Archetti, he has performed at the Chicago, Bloomington and Berkeley Early Music Festivals during the 2010 season. He is a founding member and Co-Director of Vox Reflexa, a chamber vocal ensemble formed in 2009.

Attendance

Choristers are required to attend all rehearsals, services, concerts, tours, retreats and special training sessions. Parents are asked to make certain that their children arrive at least 10 minutes in advance of the start time, and to collect their children no later than 10 minutes following the conclusion of rehearsals. Planned absences may be arranged in advance and are subject to approval by the Music Director. For those unable to attend a rehearsal due to illness, please notify Dr. Marsh or Mr. Jacobs immediately. In the rare event that a rehearsal or service must be cancelled, the Cathedral will

provide prompt notification via our web page, e-mail, and on the cathedral switchboard.

Rehearsal Schedule

Tuesdays	4:30 – 5:45 p.m.	Boys' Choir
Tuesdays	6:30 – 7:45 p.m.	Girls' Choir
Wednesdays	4:30 – 5:45 p.m.	Girls' Choir
	<i>Dinner follows 5:15 p.m. evensong on 1st & 3rd Weds.</i>	
	5:45 – 6:00 p.m.	Teen Scholars' supper
Wednesdays	6 – 7:00 p.m.	Christ Church Singers
Thursdays	4:30 – 8 p.m.	Boys – Evensong at 5:15
	<i>Dinner follows 5:15 p.m. evensong</i>	
Saturdays	10 a.m. – 12:00 p.m.	Boys/Girls musicianship

Please be aware that there will be extra rehearsals during the Advent/Christmas seasons, Holy Week and Easter, and when special concerts are presented; please check your calendar for details.

Service Schedule

Sunday

8:00 a.m.	Girls' Choir vests
8:15 a.m.	Girls' Choir warm-up; Christ Church Singers vest
8:30 a.m.	Girls' Choir & Christ Church Singers' rehearsal
9:00 a.m.	Holy Eucharist: Girls' Choir & Christ Church Singers
10:00 a.m.	Men and Boys' Choir vests
10:10 a.m.	Men & Boys' Rehearsal
11:00 a.m.	Holy Eucharist: Men and Boys' Choir

Wednesdays

*1st & 3rd monthly	Girls' Choir evensong at 5:15 pm; joined by Choirmen on 3rd Wed. Dinner follows – dismissal at 6:00 p.m.
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Thursdays

5:15 p.m.	Men and Boys' Choir: Evensong
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**Please consult monthly calendars for exceptions to the 1st and 3rd Wed. routine.*

Behavior

The Cathedral places a high standard on the conduct of all choristers as leaders in ministry and offers the following guidelines:

- Apply yourself to doing your best work and dedicate your efforts to the glory of God who gave you your voice.
- Approach your work and your companions in a spirit of dignity and respect.
- Be mindful of how you present yourself when participating in worship services.
- Keep your materials—music, choir vestments and folders—in good order, and return them to their proper place after rehearsals and services.
- Please treat the Cathedral facilities with care and respect; avoid leaving trash or personal belongings in the chancel and choir room.
- Physical altercations, bullying or verbal harassment will not be tolerated and will result in the immediate suspension or expulsion from the choir of all parties involved.
- Follow the direction of the Clergy and Music Staff.
- Refrain from the use of illegal drugs and alcohol.

Appearance & Uniform

Choir attire falls into two categories: vestments and uniforms. Vestments comprise a purple cassock and white surplice (probationers do not wear surplices). Each choir wears a distinctive uniform: girls wear plaid skirts and white blouses; men and boys wear gray slacks, a white shirt, a blazer and a tie. Please discuss sources for the purchase of these items with the parent uniform liaison(s). Uniforms are required for Sunday services.

It is each chorister's responsibility to keep his or her uniform clean and well tended. Vestments should be cleaned and pressed once every three months, and always before principal feasts of the church such as Christmas and Easter. If you have outgrown your uniform, please contact the parent uniform liaison to arrange a fitting. In services and performances, choristers are required to wear dark (closed-toed) shoes and socks/stockings. Choristers presenting themselves for any service "out of uniform" will not be permitted to participate.

Progress Reports

At Christmas, Mid-Lent, and the final Sunday of the church year (Trinity Sunday), a brief written report on the progress of each chorister will be provided to parents. This will address each chorister's level of effort, improvement and conduct.



Choir Parents' Guild

Our Choir Parents' Guild includes all parents of Girl and Boy Choristers, upholding its role:

- To nurture the development of our children spiritually and musically.
- To be a network of “hands-on” resources for the activities of our Boys' and Girls' Choirs, in support of the Clergy and Music Staff.
- Participating in rotation as parents-on-duty during choir rehearsals (always ensuring that there are two adults present at all times), as well as assisting the kitchen staff in preparation of choir meals.
- Raising funds for the choir tours and pilgrimages that occur every three years (see *Tours & Pilgrimages*).
- Maintaining choir vestments and uniforms entrusted to their sons or daughters, seeing to the regular cleaning and pressing of the vestments (see *Appearance & Uniform*).
- To connect that work more closely with the cathedral community at large.

Parental Expectations

Christ Church Cathedral invests significantly in the lives of all the boys and girls of its choirs. This investment originates from a profound commitment to their spiritual and personal growth. We are proud to offer this opportunity and experience without a fee: *every chorister is on full scholarship*. Our children receive training from professional musicians and educators respected in the field of our choral tradition, both as performers and as academics. What is more, choristers receive pastoral care from the Dean and Canons of the Cathedral. The average annual cost to subsidize each chorister through our curriculum exceeds \$3,500 – based on a maximum capacity of 20 boys and 20 girls.

Accordingly, the Cathedral asks all parents to support the work of their children by upholding the following principles:

- Contribute to the life of our choirs and the Cathedral through service and prayer.
- Help us to maintain a safe, nurturing environment for all choristers.
- Ensure that they are prepared and punctual for all scheduled commitments and appropriately dressed.
- Participate in one or more of the Parents' Guild committees, such as the rota of parental supervision at weekly rehearsals.
- Arrive on time to greet your child at the end of rehearsal or performance times.
- Do your best to acquaint yourself with the traditions of the Episcopal Church, so that you can better assist your child to understand all choir guidelines.
- Become acquainted with the Director of Music, clergy, and cathedral staff.

Church as a Place of Sanctuary

By long-standing tradition and in accordance with the commandments of God, we affirm that the Church is a place where all people have a right to feel safe; everyone who enters this place, including our choristers, staff, parishioners, and visitors has the right to feel that they are secure, welcome, and valued.

To ensure the safety of all people in this cathedral community, and most especially to guard the well-being of our children and youth, we will uphold these safety policies:

- All adults who have regular contact with our children and youth (including adult choir members) will be trained in the program, "Safeguarding God's Children," and will be known to the cathedral staff for at least six months before being placed in charge of any group of youth or children (*see below*).
- We will practice the policy of having at least two non-related adults present with our children and youth at all times. Any exception to this policy will be in clear emergency situations only, and for as brief a time as possible.

- We will not allow our youth and children to wander or loiter in the hallways unsupervised, to loiter in restrooms, or to leave the building without proper adult supervision.
- We will release children only to their known parents or guardians unless we have written instructions to release the child to another adult. We reserve the right to ask for ID if there is any question about the identity of the person asking for the child.
- We cannot allow any violent physical behavior among our youth and children. This includes behaviors often classified as “rough housing” or as “boys will be boys” behaviors.
- We will not tolerate any form of hazing or physical or verbal abuse in our community, nor will we allow the berating of any member of our choirs or cathedral staff. Suspension or dismissal will result from violations of this guideline.

Safeguarding God’s Children & Safeguarding God’s People

All adult choir members (ages 18 and over), as well as every parent or legal guardian who has a child enrolled in one of our choirs, is required to complete an online training course, “Safeguarding God’s Children,” *within two weeks of enrollment in the program* (see below). Additionally, all adult choir members are required to complete “Safeguarding God’s People,” a one-day workshop focusing on the prevention of sexual misconduct, within six months of being accepted as a chorister. Both trainings must be renewed every three years. All information necessary for completing this training will be provided to you by the music director.

Choir Tours – Pilgrimages, Liturgies and Concerts

The Cathedral maintains a long tradition of diocesan, national and international choir tours. These educational experiences further deepen the choristers’ understanding of their role in the Cathedral’s mission of outreach. Choir tours are not “family vacations,” or “field trips,” but high-profile ventures made possible by a professional standard of commitment. In each case, a careful balance is maintained between work and recreation. Participation in these tours is a privilege, not a right, and will involve significant extra preparation and commitment.

International Pilgrimages are undertaken regularly, every few years. These journeys offer rare opportunities to experience foreign cultures first hand and

to make a contribution to their spiritual and artistic culture. In addition, pilgrimages will involve special projects emphasizing service to the poor and the disadvantaged.

The cost of an international pilgrimage is considerable, and our Parents' Guild plays an important role in efforts to raise funds for these special opportunities. Each family is asked to make a contribution toward the expenses of these tours, with remaining costs subsidized through fund raising events and support from cathedral funds. Families facing economic hardship may apply for scholarship assistance by contacting the Director of Music.

Diocesan Mission Trips: As the Cathedral for Indianapolis, our choirs are regularly invited to sing in diocesan churches and at special diocesan events. We also participate periodically with our brother and sister choirs within the diocese in special liturgies and joint concerts.

Establishing a Covenant Relationship

A covenant relationship is established on the defining principles of mutual trust and commitment. The covenant established between Christ Church Cathedral and choristers and their families, is intended to create:

- **An environment in which mutual respect and courtesy create a sense of safety, collegiality and Christian community.**
- An environment in which order and dignity are kept so that each person is empowered to do his or her best work.
- An environment in which the values of Christ Church Cathedral and the Episcopal Church are upheld and respected.

To foster a sense of community among our children and youth choristers, we are happy to offer:

- Yearly retreats, offering musical instruction, prayer, reflection, and recreational time.
- Occasional social events or outings for choristers, and events in which all youth and children of the Cathedral may gather.
- Opportunity for religious instruction, both in conjunction with the music program and during our Sunday offerings. (It is not our intent or desire to convert children of other faiths, but we fully welcome their participation and inquiries.)

- Opportunities for service and outreach, both relating specifically to choir participation and through wider cathedral service work opportunities.
- An outstanding foundation in music and singing at a minimal cost, along with the opportunity to sing with professional musicians at the highest levels of performance.

To foster a sense of community among our choir parents, we are happy to offer:

- A Parents’ Guild, with opportunities to become involved In the routine of the choir.
- An open invitation to participate in the life of the cathedral community, including worship, outreach service, and social events.
- Opportunities for education and discussion around a variety of topics, including “Episcopalians 101,” focusing on the basics of our Prayer Book and liturgical life.
- Parent Guild dinners, to be arranged by the Guild.

Contact Us

It is our sincere intention to communicate with you in a timely manner. Please make certain that the church office is updated with any changes in your contact information. Most scheduling details can be found on the Chorister Information Page and the parish calendar, both found on the cathedral web site at www.cccindy.org.

If you have questions or concerns, please contact Mr. Simon Jacobs or Dr. Dana Marsh:

Mr. Jacobs:	(317) 636-4577 x.614	simontj@cccindy.org
Dr. Marsh	(317) 636-4577 x.638	danam@cccindy.org
Choir Room	(317) 636-4577 x.624	

Mr. Jacobs and Dr. Marsh are pleased to meet with parents to discuss the progress of their chorister sons and daughters or related family situations of importance. Because rehearsal and service times are the busiest periods of the week, please call or email to schedule an appointment in advance, outside of rehearsal and service times.

125 Monument Circle
Indianapolis, Indiana
46204-2993

Christ
Church
Cathedral

Phone 317.636.4577
www.cccindy.org
Fax 317.635.1040

*Offices: 55 Monument Circle, Suite 600
Indianapolis, Indiana 46204-2971*

A House of Prayer for All • A Church for the City • A Cathedral for the Diocese

The Rt. Rev. Catherine M. Waynick, *Bishop of Indianapolis*

The Very Rev. Stephen E. Carlsen, *Dean and Rector*

The Rev. Canon Gray Lesesne

The Rev. Canon Zoila Manzanares

The Rev. Canon Cathy Gray

The Rev. Andrew Klatter, *Deacon*

The Rev. Andy Shamel, *Curate*

Canon Dr. Dana Marsh, *Director of Music*

Simon Thomas Jacobs, *Fellow in Sacred Music*

JinHee Kim, *Organ Scholar*

Dr. Leonardo Panigada, *Hispanic Choir Director & Pilot Project Manager*