

### **Outreach Mission Statement**

*Always striving to be faithful witnesses of Christ Our Lord, we the people of Christ Church Cathedral is called to love and serve God through our prayer and hands-on ministry. We are committed to working collectively, cooperatively, and individually in the service of others. As we engage in this ministry, we will exercise respectful and responsible stewardship of the gifts of people God has entrusted to us.*

### **Please prepare a grant application providing the following information:**

1. Your name, organizational mission statement, and contact information for organization (mailing address, email address, landline, and fax numbers, please).
2. Primary contact person for questions or further information and a telephone number to reach them in daytime and in the evenings.
3. Please indicate if you are a Cooperating Ministry, Diocesan Institution, or an organization with a local, national or global scope of ministry.
4. Describe the project for which you are seeking funding, including a brief history of the program, past performance, and major accomplishments within the last two years. Describe your goals and measurable objectives for the program over the course of the next year.
5. Describe how these goals and objectives relate to the outreach ministry of Christ Church Cathedral, Indianapolis.
6. List the amount requested from Christ Church Cathedral for 2016 and a history of any past funding provided by Christ Church Cathedral.
7. List the names of any Christ Church cathedral parishioners involved with your organization. How are they involved? Are any parishioners on your Board of Directors, or in other leadership positions? Have any volunteered with your organization? Estimate the total number of volunteer hours given. Describe any plans involving additional parishioners as part of the project for which you are seeking funding. If no Christ Church Cathedral parishioners are involved with your organization, describe in detail an actionable plan to engage our parishioners with the project for which you are seeking funding.
8. Are you seeking funding from other sources for this project? Please explain.
9. Please provide a financial report from the previous fiscal year and proof of incorporation of the entity as a not-for-profit corporation.
10. In addition, please include a copy of the Project Budget and a copy of your Operating Budget.

Please **mail** one copy of your Covenant Ministry Grant application to the following address:

Christ Church Cathedral  
125 Monument Circle  
Indianapolis, IN 46204  
Attention: Outreach Ministry

Also **email** one copy of your Grant application in **PDF** format to:

[lverbik@cccindy.org](mailto:lverbik@cccindy.org)

Deadline for all applications is **November 14, 2016**.