

**Cathedral Women
Christ Church Cathedral
Mailing address: 125 Monument Circle
Indianapolis, IN 46204**

Dear Applicant,

Thank you for requesting a Grant Application from the Cathedral Women.

The Cathedral Women of Christ Church Episcopal Cathedral raise all funds for grants with proceeds from our annual Strawberry Festival. The Parish works very hard to make this event a success as a part of our outreach through our own labor. We take pride in being good stewards of God's bounty. We are happy to share the fruits of our labor with those groups doing God's work.

Please read the following grant guidelines to be sure your request can be considered.

GRANT GUIDELINES:

- Grants are only to NOT-FOR-PROFIT organizations. Must include 501(c)3 certification in application.
- Grants are for a larger human need, not for individuals.
- Grants are to support or facilitate a program or specific project.
- Only one grant per calendar year will be given to any group.
- Grants will not be given to one organization for more than three consecutive years. After one off-year, an organization may apply again.
- Grants will be given for future projects only (not ongoing projects).
- Grant applications must be complete and submitted with financials, i.e. (1) a detailed project budget, (2) the organization's budget for the current year, (3) the financial statements for the previous fiscal year and (4) a 501(c)3 certification. If these are not included we cannot consider your application.
- Grant applications must be signed by two representatives of your organization.
- Maximum grant amount is \$3,000.
- Maximum grant amount for scholarships/tuition assistance is \$2,000.
- Grants are not for the support of operating budget expense.
- Grants are not for the support of salary expense.
- Grants will not be awarded for previous expenses.

Deadlines for grants to be reviewed: February 15 and September 1.

Please return your application to the address on this letterhead.