

Christ Church Cathedral, Indianapolis

*The mission of Christ Church Cathedral is to
"Widen the circle of God's embrace with heart and voice."*

2020 Covenant Grant Application and Guidelines

Christ Church Cathedral (CCC) Covenant Grant Mission Statement

We are committed to working collectively and individually with those in need, while respecting their dignity as human beings. As we engage in this ministry, we will strive to exercise the stewardship of all the gifts God had given us.

Christ Church Cathedral seeks to take the grace and Good News of Jesus Christ into the world by supporting nonprofit organizations and ministries that help the underserved, the disadvantaged, and others broken by life's circumstances and/or provide emotional and spiritual support. We use the gifts and resources that have been given to us by members of our congregation. Funding is intended for programs that 1) are consistent with our mission, 2) may provide opportunities for our volunteers to build relationships through hands-on involvement and 3) drive systemic change in receding social ills.

Christ Church Cathedral Priority Funding

Christ Church Cathedral gives priority to ministries that have some or all of these characteristics:

1. Institutions, congregations, and organizations within the geographical boundaries of the Episcopal Diocese of Indianapolis that provide food pantries, homeless shelters, neighborhood gardens, clothing, or health clinic services.
2. Established direct service groups that might not be eligible for funding from other sources and provide basic needs of food, clothing and shelter.
3. Organizations that stand with the vulnerable and marginalized to transform systems of injustice through advocacy.
4. Designated Cooperating Ministries of the Episcopal Diocese of Indianapolis.
5. Groups that have an established relationship with, or volunteers from our congregation.

Christ Church Cathedral Does Not Provide Grants for:

- Capital funding in excess of \$5,000.
- Fund requests to increase endowments.
- Coverage of past operating deficits or debts.
- Programs predominantly funded by the government, excluding government grants.
- Salaries, except in the instance of start-up non-profit organizations, in which case up to 10% of salary funding may be requested.
- Compensation for services such as consultation and facilitation.

Eligibility

- Christ Church Cathedral makes grants to only nonprofit, tax exempt organizations.
- Grants are awarded only once per year and are to be considered a one-time event. Ongoing funding is not to be assumed.
- With the exception of food pantries, grants will not be given to one organization for more than three consecutive years. After one hiatus year, an organization may apply again.
- Only one application for an organization will be considered within the calendar year.
- All organizations receiving funding are required to meet reporting requirements and maintain good communications for the duration of the granting period. Grant recipient organizations are encouraged to have site visits available or to attend a Mission Outreach Committee Meeting to give an update of grant progress. Grant recipients who do not submit a timely progress report of accomplishments shall not be eligible for funding the following year.

Grant Application

Please submit the following information and materials:

- Name, organizational mission statement, and contact information for organization (name, e-mail address, mailing address, landline and fax numbers)

- Primary contact person with email address and both daytime and evening contact telephone numbers
- Brief history of the agency's performance and major accomplishments within the last two years.
- Detailed description of your request for funding, including the total amount requested for 2020. Include goals and measurable objectives for the program over the course of the next year.
- Detailed project budget for the requested funds. Please specifically indicate where CCC Covenant grant funds, if received, will be used.
- History of past funding received from Christ Church Cathedral.
- If seeking funding for this request from other sources, explain in detail.
- Most recent audited financial statement
- Proof of incorporation of the entity as a not-for-profit
- Copy of latest IRS letter(s) regarding current tax-exempt status
- Copy of current operating budget and of year prior to the request

Directions for Submitting Application:

- Mail one hard copy of Covenant Grant Request, postmarked no later than 12/20/2019, to the following address:
 Christ Church Cathedral
 125 Monument circle
 Indianapolis, IN 46204
 Attention: Covenant Grants
- Email one copy of Grant application and materials in PDF format to covenantgrants@cccindy.org by 5:00 p.m. on 12/20/2019.

All applicants will be notified via email no later than March 15, 2020 of action taken by the Christ Church Cathedral Vestry regarding grant approval, partial approval, or denial.

Grant Follow Up Form

Within 90 days of receipt of funds, each 2020 grant recipient shall submit a report describing the progress made and/or milestones achieved in furtherance of the purposes of the grant. This form is on our website at www.cccindy.org/resources/grants

Not All Projects Can Be Funded

Christ Church Cathedral Vestry has the responsibility for the final approval of each grant. Since Christ Church Cathedral receives funding requests that far exceed our grant budgets, we may not fund every worthy project. A decision not to fund a proposal, or to fund it only partially, does not reflect on the merits of the proposal or the applicant's organization.